



I would like to congratulate you on your acceptance to Master's Commission 360. This year's program will be packed with life changing experiences. The pace will be fast and exhausting, but the outcome is well worth the time and effort. Move in date is September 20th and the program starts September 21st.

Enclosed you will find information about the program that will hopefully answer some of your questions. Please read through it carefully! In order to be admitted to MC360 you must complete and return all of the enclosed forms.

A further requirement for admittance is set forth in the Program Fee Agreement. Please send your signed Program Fee Agreement and other requested forms as soon as possible. The total program fee is due on the first day of the program; however, I am willing to work with students who need a little extra time. If you will not be able to pay the entire tuition by the due date please contact me and we will set up a payment plan. Every student will be expected to pay the full tuition amount; failure to pay will result in disciplinary action.

The Program Fee does not cover the costs each disciple will incur for personal needs. Each Master's Commission disciple should plan to come with sufficient funds for their personal expenses over and above housing. I would suggest approximately \$20.00 per week. This amount will vary for each person. All personal support money must be given directly to the student.

I am looking forward to hearing from you. Until then may God bless and direct your every step. If you have further questions, please don't hesitate to call my office. This is going to be an incredible year!

God Bless,

A handwritten signature in black ink that reads "Nate Bernard". The signature is written in a cursive, flowing style.

Nate Bernard
Director - Master's Commission 360

MASTER'S COMMISSION 360
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Master's Commission 360 Guidelines for Disciples

Please read very carefully. MC students will be expected to follow these guidelines closely. These guidelines are effective for the duration of the student's time in Master's Commission, this includes break time (example: winter break, spring break, etc.). Guidelines are subject to change. Individual guidelines may be established depending on student behavior.

Standards for Daily Living:

1. Disciples are required to be available for assignments six days and/or nights per week. Disciples are not allowed to take leave from the MC360 schedule without prior approval from MC360 Director.
2. Friday or Saturday will normally be your day off. There will be times when our schedule will change due to travel and special events. Regarding your day off, observe the following:
 - Localized activities do not need prior approval.
 - If you are planning on going out of town, you must have prior approval from the MC360 Director.
 - Any such approval is subject to cancellation if it is in the best interest of the disciple or the team.
 - Students are required to have permission in order to stay somewhere other than their assigned living quarters. (This privilege will be given at the Director's discretion)
3. Approval is required to be excused from any daily sessions. (Example: sickness, special circumstances)
4. Students must attend all scheduled MC360 events.
5. Students should have a change of clothes with them at all times.
6. Students are required to abide by the curfew. Students must have a curfew pass signed by MC360 Director in order to be late for curfew. If a disciple is late with out a pass there will be consequences. Curfew is as follows:
 - 1st Year Students 11pm Saturday - Thursday & 12am Friday.
 - 2nd Year Students 12am Saturday - Thursday & 1am Friday.
7. Students must complete all assignments on time in order to graduate. **NO EXCEPTIONS!**
8. Disciples should always be on time to all scheduled activities, morning prayer, church services, daily classes.
9. Be Flexible! MC has frequent, unpredictable changes in scheduling. It is the call of the ministry to be available.
10. Be respectful and attentive to all lecturers and guest speakers. No talking, passing notes, sleeping or cell phones!
11. Be respectful inside and outside of our church as well as churches we are visiting. It is important to remember that people are always watching and learning from your behavior! Ministry does not begin and end on the stage, true ministry is reflected in everyday life!
12. Absolutely no roughhousing or horseplay is allowed! Students will be responsible to pay for anything that is broken and or any injury to an individual. This type of behavior will not be tolerated!

13. No smoking! No drinking alcoholic beverages! No abuse or misuse of prescription, illegal drugs or over the counter drugs.
14. All forms of entertainment must be approved by MC360 Director. (example: TV, movies, music, video games, etc.)
15. No internet without prior approval from MC360 Director.
16. Gossip will not be tolerated. Students who speak gossip will be disciplined immediately. Gossip breaks hearts and can literally ruin lives. It is taken very seriously here at MC360 and we will not allow this behavior under any circumstances.
17. NO PDA! Public and private displays of affection are not a good idea. We realize that students may need affection (example: a hug) during intense emotional times but that affection should be given in an appropriate setting.
18. Sexual activity is absolutely prohibited for all single students! This includes pornography! This behavior is grounds for immediate expulsion from the program.

No Dating Guidelines:

The purpose of the no dating guidelines is to protect and strengthen your relationship with God. There is a time and place for romantic relationships but not during your first year of MC! This is a great time for you to focus all your attention on your relationship Jesus and His plan for you! Strict observance of these guidelines is necessary to produce the kind of group unity that is required of Master's Commission. Dating is defined by two people demonstrating that "special couple" relationship. These guidelines apply even if one of the parties is not a part of Master's Commission. The following will be accepted as evidence that such a special relationship does in fact exist:

1. In group settings (example: church services, daily routines, fellowship activities, etc.)
 1. Sitting together as a couple or setting yourselves apart from the rest of the group.
 2. Engaging in prolonged or "intimate" conversations apart from the rest of the group.
 3. Demonstrating a special attention to or affection for each other, different from that shown to others.
2. In one-on-one settings
 1. Riding together in a vehicle, not accompanied by a chaperone (example: fellow MC student or an approved adult over 21)
 2. Bible study, scripture memory, or other such learning activities together.
 3. Any private meeting.
 4. Phone conversations that are consistently longer than 3 or 4 minutes.
3. The X factor:
 1. Spending time with anyone that you have had a previous romantic relationship with is not a wise idea. Students should not put themselves in a position to dredge up old feelings that could result in the breaking of covenant. It will be at the discretion of the MC Director whether or not a student will be permitted to spend time with such people. This includes phone calls, letters, and e-mail.

Second & Third Year and Staff Dating Guidelines:

MC360 does not encourage dating under any circumstances. However; staff, second, and third year students desiring a relationship will be expected to go about it in an appropriate manor. Failure to follow dating guidelines could result in dismissal.

- Must sit down with MC360 directors and discuss personal guidelines.
- MC360 directors must meet companion.
- Directors will expect to see the couple's personal guidelines written out for accountability.
- No alone time. Second and third year students are not permitted to go on dates alone. Do not put yourself in a position to make a bad choice. Guard your reputation as well as your companion's reputation.
- No physical affection without permission from director. (For example: holding hands, kissing, intimate hugs, etc.)
- No missionary dating! (Students must be equally yoked)
- Abusive and unhealthy relationships are not good for individuals or for the MC team. This type of relationship is not acceptable for disciples.

Dress Code:

The dress guidelines for MC360 are very simple. Remember that you are a minister representing Jesus Christ! Dress neatly and tastefully. The following guidelines are provided as reminders.

1. Church, Hospitals, or Jails: Dress Clothes
 - Sunday mornings - Guys: dress shirt/ dress pants (please bring at least one suit if you have it)
Girls: dress/skirt or nice pants & blouse. Absolutely NO JEANS!!!
 - Sunday evenings and Wednesday evenings - dress clothes or nice jeans and shirt
2. Visitation and Soul winning - dress pants, polo shirts, nice jeans may be appropriate
3. Jr. High, High School, College campuses - nice jeans and MC shirts
4. Outreaches/School Assemblies - black jeans (wide leg) or nice blue jeans, black or white t-shirt, MC shirt (may wear black shorts & black tank top if changing costumes)
5. Daily MC Activities/Classes - casual dress, may wear modest shorts at times, jeans. Must have a change of dress clothes & work clothes with you every day!
6. Around the house: Students must be dressed appropriately at all times. Students are required to be modestly clothed when walking around all areas of the house (especially in common areas). Guys: always have a shirt on!

Guidelines are subject to change after arrival. Please call if you have questions on what clothes to bring. It is not our intent to be strict with these guidelines but we do need to remember to be modest in our attire. Please keep your clothing washed and pressed so that your appearance will always be neat and presentable. Often times we will wear a type of team uniform when ministering which will consist of nice jeans and a team shirt (the shirt will be provided for you).

Master's Commission 360 Packing List

The following is a list of items we suggest you bring when you come to MC360. You may wish to bring more items. However, we caution you to be conservative when packing due to the limited storage space you may have in your new home. Items marked with an asterisks (*) are required for the program. Please call if you have any questions.

Personal Supplies:

Duffle Bag (suit cases take up too much space in van) *
Sleeping Bag *
Garment Bag
Toiletries (shampoo, toothbrush, etc.) *
Camera & Film
Bible with concordance *
Back Pack (very important, it'll go with you everywhere) *
CD Player (disc-man & small stereo type)
CD's (no obscene music)
Stationary
Stamps
Clothes (dress & casual; bring warm clothes for winter) *
Shoes (dress & casual) *
Warm Coat *
Personal Items (hair dryer, curling iron, contacts, etc.)
Medication (any prescription and/or over the counter meds) *
Batteries
Phone Cards (for long distance calling)

Ministry Supplies:

Ipod or other devices
Musical Instruments
Puppets
Clown supplies
Scripts
Costumes

Housing Supplies:

Alarm clock (traveling clock with batteries is very important)*
Pillow *
Blankets *
Towels & Washcloths *
Hangers *
Laundry Basket & Laundry Soap *
Small trash can
Twin Size Sheets*

School Supplies:

Index cards (3x5 spiral or loose with a card box) *
Notebooks *
Pens *
Pencils *
Highlighters *
3 Ring binder *
Loose leaf paper *
Laptop computer w/printer
Planning calendar*

Other:

Khaki Pants
Black Dress Pants
Black jeans (wide leg)
White long sleeved shirt
White t-shirt (1 pack of 3) *
Black t-shirt (at least 2) *
Black socks *
Black tennis shoes
Black shorts **
Black tank top **
White shorts **
White tank top **
Work out clothes*
*** (helpful for wearing under costumes and changing in limited conditions)*

**Master's Commission, 360
Housing Questionnaire**

Please complete this form and return it to the MC360 office as soon as possible. All MC360 students will live with a home opener or in the MC360 dorm facility or in an apartment. This information will help us to place you in a home that is compatible and complimentary to your personality.

Name _____ Age _____ Male Female Birth Date ____/____/____

Please answer the following questions honestly.

Do you spend most of your time at home or do you go out often? _____

Have you ever lived away from home before? Yes No If so, when & where?

When it comes to living with others, how would you describe yourself? (please check one)

Outspoken Friendly Reserved Shy

Please describe your ideal living atmosphere: _____

When it comes to your living atmosphere, which do you prefer? (please check one):

Extremely Clean Clean but Relaxed Casual Living

In what way do you prefer to communicate with others: (please check one):

Outspoken Friendly Reserved Shy

Are you allergic to any indoor or outdoor pets? Yes No

If so, please list any animals that you cannot live around due to medical reasons _____

Please list any health problems you may have and any prescribed medications you may be taking.

Please feel free to add any additional information that you think would be helpful in choosing a home/roommates for you! _____

Please tell us your favorites:

Favorite Food & Drink _____

Favorite Color _____

Favorite Band, Movie, TV Show _____

**Master's Commission 360
Ministry Survey**

This form will help us get to know the strengths and talents God has given you. Please provide any experience you have had in the following areas, giving attention to detail. The more we know, the better equipped we will be to design a fulfilling and life changing program for you.

Name _____ Date _____

Vocal:

- Solo Singing How long? _____
- Group Singing How long? _____
- Worship Leading How long? _____

Have you had any formal training in any of these areas? Yes No

If yes, please describe: _____

What part do you sing? _____

Please tell us more about your experience: _____

Instrumental:

Do you play an instrument? Yes No If so, what do you play? _____

How long have you been playing? _____

Which of the following apply to you? Play by ear Read music Both

Have you had any formal training? Yes No

If yes, please describe: _____

Please tell us more about your experience: _____

Drama:

Have you ever been involved in drama? Yes No

If so, In what setting? School Church Team Solo Other _____

How long were you involved? _____

Have you ever created a drama or human video? Yes No

Have you had any formal training? Yes No

Please tell us more about your experience: _____

Dance:

Have you ever been involved in dance? Yes No

If so, what type? _____

How long were you involved? _____

Have you ever choreographed a dance or step routine? Yes No

Have you had any formal training? Yes No

Please tell us more about your experience: _____

Administrative Skills:

Have you ever worked in an office setting? Yes No How long? _____

If yes, please describe: _____

Have you ever been part of running a business? Yes No How long? _____

If yes, please describe: _____

Do you know how to properly answer a phone? Yes No

How many words can you type per minute? _____

Media Experience:

Do you have any experience in graphic design/recording/videoing? Yes No

If yes, please describe: _____

List any software you have experience using and/or equipment: _____

Please tell us more about your experience: _____

Technical Skills (please check all that apply)

Automotive Construction Sound Tech

Please give a brief description of your experience in the areas you checked above. Please add any other technical skills you may have in addition to those mentioned above: _____

Other (please check all that apply):

- | | | | |
|---------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> Set Building | <input type="checkbox"/> Art (drawing, painting, etc.) | <input type="checkbox"/> Writing | <input type="checkbox"/> Sewing |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Crafts | <input type="checkbox"/> Marketing | <input type="checkbox"/> Electronics |
| <input type="checkbox"/> Wood Work | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Medical Skills | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Web Design | <input type="checkbox"/> Merchandise Design | <input type="checkbox"/> Construction | |
| <input type="checkbox"/> Other _____ | | | |

Please give a brief description of your experience in the areas you checked above (you may use extra paper if needed): _____

Master's Commission 360
Description and Schedule of Fees

Program Fees
Application Fee \$35.00 (non-refundable fee due at the time application is submitted)
Screening Fee \$20.00 (non-refundable fee due at the time of acceptance)
NOTICE: Students who do not pass the screening process will not be admitted to MC360

Registration Fee \$300.00 (non-refundable fee due upon acceptance)
Tuition \$4700.00 (due by September 20, 2008)
TOTAL PROGRAM FEES: \$5055.00 (for students paying their bill in full by Sept. 20, 2008)

Payment Plan
MC360 offers students the option of paying the program fees in monthly installments. The amount and schedule of those installments will be determined by the MC360 director. Students who are late on their payments will be charged a late fee and/or be put on disciplinary probation. There will be an additional charge of \$200.00 for those students choosing this option. This charge will make the total bill (including non-refundable fees) \$5255.00 for the academic year. If you are interested in this option you will need to contact the program director. In the event of early withdrawal/dismissal, students who choose this option will not be entitled to a full tuition refund.

Financial Aid
Currently MC360 does not offer financial aid; however, if you need assistance please contact our office. MC360 does offer a discount to some students whose parents are currently in full time ministry. Please contact our office to see if you qualify for this discount.

Extras
Mission Trips
MC360 students will be expected to go on at least one mission trip during the year. The funds for the trip are the responsibility of the student and are not included in the program fees. Students who are behind on their program bill will not be allowed to travel on mission trips or otherwise.

Refunds
The total program fees are due and payable as above. Refunds will be pro-rated on the following schedule and will follow the early leave policy stated below.

Before September 26, 2008	Full tuition (not including non-refundable fees)
Before October 3, 2008	75% of full tuition (not including non-refundable fees)
Before October 17, 2008	50% of full tuition (not including non-refundable fees)
Before October 24, 2008	25% of full tuition (not including non-refundable fees)
After October 31, 2008	No portion of tuition will be refunded

Early Leave Policy
A refund will be given in accordance with the above refund Schedule when a disciple withdraws from the Master's Commission program with the proper approval. Proper approval constitutes a joint agreement between the disciple and the Director that the disciple must leave the program because of personal hardship. Exiting the program due to disciplinary problems is not considered grounds for refund. In order to secure proper approval, the disciple and Director must complete an official withdrawal form at the time he/she is leaving the program. Withdrawal forms are available at the Master's Commission office. Refunds will not be made until the Master's Commission office gives the Church Business office a copy of the completed withdrawal form. Refunds are effective as of the date of the withdrawal form. Students who do not receive proper approval to withdrawal from MC360 (due to personal hardship) will be required to pay the remainder of fees owed to MC360 without exception. All fees are subject to change without prior notice.

Signature of Student _____
Date

Signature of parent/guardian if student is under 18 _____
Date

Notary
State of _____ Country of _____
The foregoing instrument was signed and executed before me this _____ day of _____ 200__

(Notary Public)
My Commission expires _____

Master's Commission 360

Liability Release/Medical Release/Disciplinary Agreement

Liability Release

I, _____, hereby release Master's Commission 360 and Christ Church Assembly of God of any liability whatsoever arising out of injury, sickness, or damage which may be sustained during the time I am associated with the above mentioned entities.

Medical Release

I, _____, do give my consent for the Director or properly appointed staff member of Master's Commission 360 to secure the administration of medical treatment or medication for me in case of emergency, and I do further agree to the performance of such treatment, anesthetics, and operations as in the opinion of the attending physician is deemed necessary for me. I further agree to the financial responsibility of such treatment.

Disciplinary Agreement

I, _____, do agree to abide by the rules set forth by Master's Commission 360, its leadership and supervisory personnel. I understand that any serious infraction of the rules and/or misconduct can result in dismissal from the program. In the event that I am dismissed from the program, I the undersigned agree to assume the cost of returning home. I also agree to forfeit any possible refund.

Signature of Student

Date

Signature of parent/guardian if student is under 18

Date

Notary

State of _____ Country of _____

The foregoing instrument was signed and executed before me this _____ day of _____ 200__

(Notary Public)

My Commission expires _____

Master's Commission 360 Objectives and Standards

Master's Commission 360 exists to provide biblical training for Christian discipleship and leadership. The vision of MC360 is first, "to know God" through intense discipleship, scripture memorization, and developing a character that reflects Christ and second part to "make Him known" through outreach and evangelism.

To accomplish these goals Master's Commission 360 requires that each student, as a condition of his/her admission, agree to the following objectives and standards for the entire duration of the program.

1. Abide by the MC360 Covenant, Guidelines for a Disciple and follow the MC360 Rules of Conduct.
2. Practice good citizenship, respecting others rights, freedoms, and the personal property of both the church and others.
3. Refrain from the use or possession of alcoholic beverages, tobacco, narcotics, hallucinogenic drugs, and gambling. To refrain from the misuse of prescription and over-the-counter medications.
4. Exercise mature Christian judgment regarding television, movies, readings, and other forms of entertainment.
5. Endeavor to help others abide by these standards, encouraging them to abide by them through word and conduct. Also to not entice nor aid another in violating these standards, but to tell another of his/her fault in a biblical fashion (Matthew 18:15-17). If the person persists in disregarding the standards, it then becomes a moral obligation of the students and MC360 staff to report the violation to the proper authorities.

Signature _____ Date _____

Master's Commission 360
Payment/ Donation Information

Please read the following information regarding payment or donations sent to MC360.

Make Checks Payable to:
Christ Church Assembly of God

Tax Receipts:

Donations made to MC360 are tax deductible including all money given to mission trips. However, monies given towards a student's tuition are not. Please call our office to be sure to your donation is eligible to receive a tax receipt. (307) 752- 2593

CASH/Money Orders/Other:

MC360 does accept cash, checks, and credit/debit cards, as well as money orders. We also accept other types of donations (i.e.: furniture, computers, books, etc.)

MC360